

**CHESHIRE EAST COUNCIL      JOB DESCRIPTION QUESTIONNAIRE**

<b>JOB TITLE</b>	<b>Cleaner (Secondary School)</b>	<b>JOB REF NO</b>	<b>AAAE5004</b>
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**BASIC JOB PURPOSE**

Undertake the cleaning of designated areas within the School.

**MAIN RESPONSIBILITIES**

<b>1</b>	Undertake cleaning, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas ( which may include toilets and shower area) and fixtures and fittings, using, where appropriate, powered equipment.
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Notwithstanding the detail in this job description, in accordance with the School's/Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.

**Are there any tasks/duties which the Job Holder carries out only occasionally or at certain times in the year? If NO, go to next section. If YES, please list them and say how frequently they are performed.**

**OCCASIONAL TASKS**

**HOW OFTEN PERFORMED?**

Holiday Cleans – thorough cleaning of all areas, carpets shampooed, etc.

Every school holiday - 6 times per annum